

SKEENA FISHERIES COMMISSION

3135 Barnes Crescent Kispiox, British Columbia V0J 1Y4
www.skeenafisheries.ca 250 842-2213

JOB POSTING

Organization

The Skeena Fisheries Commission (SFC) is the Skeena Watershed aboriginal organization that focuses on fisheries management, science, and conservation. SFC is now the host of the Business Development Team (BDT), a team of fisheries and aquaculture advisors that work with Indigenous communities and Commercial Fishing Enterprises in all aspects of business development and access to resources from the Pacific Integrated Commercial Fishing Initiative (PICFI).

Position: Fisheries Business Development Advisor

Under the direction of the Business Development Team Lead, the BDT Advisor will provide comprehensive and hands-on advice and assistance to participants in the Pacific Integrated Commercial Fisheries Initiative (PICFI), a program administered by Fisheries and Oceans Canada. Participating Commercial Fishing Enterprises (CFEs) are located throughout British Columbia and operate community-focused fishing businesses that seek to provide community-based employment and training opportunities while also operating profitably and sustainably.

Job Responsibilities

- Providing business and administrative support to CFEs by developing strong relationships and acting as a business advisor and advocate;
- Engaging in ongoing strategy and planning activities to help the CFE devise and evaluate business and operational goals and work toward carrying out an action plan;
- Supporting CFEs to identify and evaluate potential business opportunities;
- Supporting the development of business cases targeted toward PICFI funding opportunities, including supporting the preparation of financial projections and checking in on progress towards relevant reporting and application requirements;
- Developing CFE management practices documentation and tools, including providing guidance on the development of policies, procedures and plans;
- Providing operational support by offering advice, problem solving, troubleshooting, coaching, and holding strategic sessions to work through issues;
- Keeping up to date with best practices and sharing/engaging with CFEs on best practices as appropriate;
- Acting as a 'connector', linking CFEs to other CFEs, industry, non-governmental funders as appropriate.

Evaluation of Progress and Reporting

- Provide periodic written and verbal progress reports to the Team Leader.
- On an annual basis, prepare comprehensive written report outlining progress made, lessons learned, and recommendations for future business development for each participating CFE.

Qualifications and Skills

- Post-secondary education in a field relevant to the provision of business and organizational development advisory services, such as Economic/Community Development, Economics, Business/Commerce, Finance, or Public Administration. A background in fisheries supplemented with other business skills and knowledge may also be suitable;
- Minimum of five (5) years of professional experience in economic development, community development, management consulting, fisheries, or similar role;
- Minimum of three (3) years in a project management or related role;
- Experience as a consultant, or within a consulting practice is an asset;

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- Demonstrated knowledge and interest in Indigenous issues in BC and Canada, including Indigenous governance and community development;
- Demonstrated knowledge of the United Nations Declaration on the Rights of Indigenous Peoples, the Truth and Reconciliation Commission Calls to Action;
- A succinct and professional writing style;
- Ability to facilitate small and medium-sized meetings with a range of participants;
- High degree of professionalism in representing the organization at meetings with government officials, affiliated organizations, and the public;
- Ability to prioritize and complete multiple assignments, meeting deadlines and budgets, while ensuring high quality work; and
- Strong technical ability and experience with a range of software applications such as MS Office, particularly an intermediate working knowledge of Excel.
- Additional duties and responsibilities may be added or modified as required throughout the course of employment.

This job requires frequent travel around the Province. The successful candidate will be based in a home office set up. Attractive compensation package commensurate with experience starting at \$87,500/year plus health benefits.

If interested in applying for this position, please reply to: fsalazar@skeenafisheries.ca for additional information.

Regards,

Fernando Salazar,
BDT Lead

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